

CONFIRMED MINUTES

BOARD HUI



At the **Board Hui** on **19 May 2021** these minutes were **confirmed as presented**.

Name:	Whakarewarewa School
Date:	Wednesday, 17 March 2021
Time:	5:00 pm to 7:00 pm
Location:	Whakarewarewa School, 63 Sala Street Whakarewarewa Rotorua
Board Members:	Michele Hawe (Chair), Arihi Harvey, Hinei Taute, Ngarepo Eparaima, Lynette Walmsley
Apologies:	Janice Simeon, Pam Takiwa, Dallas Te Aonui

1. Opening Meeting

1.1 Interests Register

1.2 Confirm Minutes

Board Hui 17 Feb 2021, the minutes were confirmed as presented.

6.1 Scion opening revised date now Wed 31 March, 2021

2. Major Decisions and Discussions

2.1 Approve Strategic/Annual Plan and Analysis of Variance



Community of Learning Strategic Aim

Bullet point 5 - Leaders committed to our established relationships with iwi of Te Arawa (Tuhourangi, Ngati Whakaue, Ngati Pikiao) involved in learning pathways

- Apumoana one of the 8 children of eponymous ancestor Rangitahi be included, a discussion Ngarepo to have with those on the pae. Apumoana marae is mentioned in our charter.
- Hinei to amend/remove Tuhourangi, Ngati Whakaue, Ngati Pikiao - throughout whole document to read "iwi of Te Arawa involving them in the learning pathways of our Kahui Ako".

Due Date: 17 Mar 2021

Owner: Hinei Taute



AOV 2021

Check December 2020 minutes if a resolution was tabled and passed to approve 2021 AOV.

Due Date: 19 May 2021
Owner: Michele Hawe



Strategic/Annual Plan

The board approved both the 2021 Strategic and Annual Plan

Decision Date: 17 Mar 2021
Mover: Hinei Taute
Seconder: Ngarepo Eparaima
Outcome: Approved

2.2 Casual Vacancy of Staff Representative



Returning officer

- Check whether a board member can act as RO? If not, look at appointing someone in the interim, short term
- It was suggested advertising Education Gazette, social media and school website in place of local paper.

Due Date: 8 Apr 2021
Owner: Michele Hawe



Staff by-election

The board resolves to fill a vacancy by holding a by-election for Staff Representative role. By-election date set for Thursday 8th April 2021.

Decision Date: 17 Mar 2021
Mover: Ngarepo Eparaima
Seconder: Lynette Walmsley
Outcome: Approved

2.3 Frequency Report and Quote to Seal Oval Roding

AMS Combined Project

- Property Advisor - Pauli Surtees indicated she will apply for supplementary funding for the asbestos removal which came over budget, a shortfall of \$38,457.25
- If funding is not approved, a proposal to allocate 2 options to cover shortfall: Boiler Project \$5k and carpet \$36k(cancel this project, include in next round of 5YP)

Weathertightness(Hall)

- \$241,145K has been authorised by MOE
- Board contribution \$65K
- No conditions placed on funding i.e. no transfer of hall ownership to MOE has been requested
- No further contribution by the board.

LSC Office Space

- Waiver Statement has been amended by RLC
- A Fire statement is required to support the building consent for a commercial site.

Quote from Campbell Infrastructure

- Was presented to seal roading around the oval at a cost of \$52.5k for consideration
- After much discussion, project on hold.
- A tree near the school pool has split and needs trimming or felling.
- A consult with DOC and RLC to identify protected trees within school

3. Board Annual Review Plan

3.1 Responsibilities of the Principal Policy



Responsibilities of Principal

Review of Responsibilities of Principal Policy was approved with changes.

Decision Date: 17 Mar 2021
Mover: Michele Hawe
Seconder: Hinei Taute
Outcome: Approved

3.2 Principal's Performance Agreement

Hinei to attend RPA tomorrow 18/03 and will obtain potential appraisers , then will discuss with Lynette.

4. Actions from Previous Meetings

4.1 Action Item List

Due Date	Action Title	Owner
20 May 2020	School Events Status: Completed on 25 Feb 2021	Janice Simeon
17 Mar 2021	Code 1160 and 1560 Status: Completed on 1 Mar 2021	Pam Takiwa

5. Management Reports

5.1 CEO Report



The Principal report was presented and accepted.

The Principal report was presented and accepted.

Decision Date: 17 Mar 2021
Mover: Hinei Taute
Seconder: Lynette Walmsley
Outcome: Approved

5.2 February Financial Report

Financial report was not available

6. Other Business

6.1 Correspondence - Letter of Resignation



CEO report

- Letter of resignation from Janice was tabled.
- After much discussion the board agreed to release Janice effective 6th April. Last day Thursday 1 April.
- The Board will organise a farewell gift (Code 1170) and dinner PYO at Spring Festival on Fenton St @5.30pm.
- Hinei to inform Janice of the board's decision to release her early.

Decision Date: 17 Mar 2021
Mover: Hinei Taute
Seconder: Arihi Harvey
Outcome: Approved

7. Close Meeting

7.1 Close the meeting

Next meeting: Board Hui - 19 May 2021, 5:00 pm

Decision made between meetings



Purchase 65" TV and 40" screen

Purchase 65" All-in-one touchscreen(\$6151.00) and 40" screen plus chrome cast with wall mount (\$1098.42)

7 Supported: Hinei Taute , Michele Hawe , Lynette Walmsley , Arihi Harvey , Ngarepo Eparaima , Janice Simeon , Dallas Te Aonui

0 Opposed:

0 Abstained:

Decision Date: 4 Mar 2021
Outcome: Approved

New Actions raised in this meeting

Item	Action Title	Owner
2.1	Community of Learning Strategic Aim Due Date: 17 Mar 2021	Hinei Taute
2.1	AOV 2021 Due Date: 19 May 2021	Michele Hawe
2.2	Returning officer Due Date: 8 Apr 2021	Michele Hawe

Signature: _____

Date: _____

